Services Committee - Guildhall Budget 2025-26
Saltash Town Council
For the 5 months to August 2025

Black text - budget assumptions
Red text - Further Actions (TBA)
Purple text - new codes
Blue text - recommend virements
Green text - recommendation from Property Maintenance

Account	Prior Year 2024/25	EMF Balances B/F 2024/25	Budget 2025/26	Actual YTD 2025/26	Budget Available 2025/26	Precept 2026/27	Notes	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31
Guildhall Operating Income											
4200 GH Income - Guildhall Bookings	1,916	0	2,000	1,618	382	2,076	Current Year Budget + CPI	2,155	2,237	2,322	2,410
4201 GH Income - Guildhall Refreshments	228	0	242	153	90	251	Current Year Budget + CPI	261	271	281	292
4206 GH Income - Guildhall Photocopying Income	59	0	4	68	1	4	Current Year Budget + CPI	4	4	4	4
Total Guildhall Operating Income	**2,204**	**0**	**2,246**	**1,839**	**472**	**2,331**		**2,420**	**2,512**	**2,607**	**2,706**
Guildhall Operating Expenditure											
6400 GH Rates - Guildhall	10,729	0	11,051	10,729	323	11,136	Based on Actual 2025/26 + CPI (subject to Autumn Budget Statement on 25/11/2025)	11,559	11,998	12,454	12,927
6401 GH Water Rates - Guildhall	765	0	827	84	743	858	Current Year Budget + CPI	891	925	960	996
6402 GH Gas - Guildhall	3,502	0	5,718	38	5,680	5,935	Current Year Budget + CPI	6,161	6,395	6,638	6,890
6403 GH Electricity - Guildhall	5,041	0	9,728	894	8,834	6,000	Reduction of current budget to £6,000	6,228	6,465	6,711	6,966
6404 GH Fire, Security Alarm & CCTV - Guildhall	1,229	0	1,012	903	109	1,050	2025/26 contract £677 + CPI + Provision for any callout	1,090	1,131	1,174	1,219
6408 GH Cleaning Materials & Equipment - Guildhall	1,176	0	1,385	736	649	1,438	Current Year Budget + CPI	1,492	1,549	1,608	1,669
6409 GH Boiler Service & Maintenance	677	0	1,255	0	1,255	1,303	Current Year Budget + CPI	1,352	1,403	1,456	1,511
6410 GH General Repairs & Maintenance	3,003	0	3,138	781	2,422	2,000	Reduction of current budget by £1,138 Major works have been planned in budget code **6470 GH EMF Guildhall Maintenance**	0	0	0	0
6412 GH Lift Service & Maintenance	2,852	0	3,741	1,237	2,504	5,156	2025/26 contract £760 qtr x 4 = £3,040 + CPI Additional £2k for non contractual maintenance	4,487	4,711	4,947	5,194
6413 GH Refreshment Costs - Guildhall	428	0	245	39	206	254	Current Year Budget + CPI	264	274	284	295
6414 GH Equipment - Guildhall	658	0	4,725	1,056	3,669	10,378	2025/26 Committed cost for desks/IT for Reception £990 Precept 2026/27 £10,378 (Commercial meeting room sound system - Chamber £4,078 & Long Room £6,300) Recommend virement to **6470 SE EMF Guildhall Maintenance** for unspend funds at Year End	10,772	11,181	11,606	12,047
6420 GH Annual Keyholding Service (new code)	0	0	0	0	0	184	2025/26 Contract £167 + 10% This cost has previously been posted to 6470 GH EMF Guildhall Maintenance	191	198	206	214
Total Operating Expenditure	**39,662**	**0**	**42,825**	**16,496**	**26,812**	**45,693**		**35,612**	**36,939**	**36,232**	**37,667**
Total Guildhall Operating Surplus/ Deficit	**(37,459)**	**0**	**(40,579)**	**(14,657)**	**(26,340)**	**(43,362)**		**(33,192)**	**(34,427)**	**(33,625)**	**(34,961)**
Guildhall EMF Expenditure											
6418 GH EMF Legal & Professional Fees	9,603	0	0	0	418	2,088	Recommended by Property and Maintenance	2,088	2,088	0	0
6470 GH EMF Guildhall Maintenance	77,531	2,430	25,410	6,927	20,495	18,400	Recommended by Property and Maintenance	18,400	17,400	7,400	7,400
Total Guildhall EMF Expenditure	**87,135**	**2,430**	**25,410**	**6,927**	**20,913**	**20,488**		**18,400**	**17,400**	**7,400**	**7,400**
Total Guildhall Expenditure (Operational & EMF)	**117,193**	**2,430**	**68,235**	**23,423**	**47,307**	**66,181**		**54,012**	**54,339**	**43,632**	**45,067**
Total Guildhall Budget Surplus/ (Deficit)	**(114,990)**	**(2,430)**	**(65,989)**	**(21,584)**	**(46,835)**	**(63,850)**		**(51,592)**	**(51,827)**	**(41,025)**	**(42,361)**

Estimated CPI 3.8% based on July 25 as reported by Office of National Statistics 20-08-25

Precept 2025/26	**(66,189)**
Precept 2026/27	**(63,850)**
Increase / (Decrease)	**(2,339)**
Difference as %	**3.5%**